



BOARD MEETING MINUTES

DATE: Monday July 15, 2024

TIME: 6:30pm

LOCATION: High Prairie Art Complex –
1810 Schaffer St Bismarck, ND 58501

CALL TO ORDER: 6:31pm

Vision: To be a first-class gymnastics academy that fosters a stable yet dynamic program through dedicated coaches, parents, and passionate gymnasts.

Mission: To provide a progressive gymnastics training program which enhances the strength, agility, flexibility, balance, coordination, and self-esteem of the participants.

Attendance

- **Board Members:** Jade DeSmidt, Trisha Dietz, Dave Spickler, Gina Sondeland, Germain Krueger
- **Absent:** none
- **Staff:** Brenna Mosbrucker, Kenzie, Jayda, Alexis, Aleah, Amanda-Coach, Christa-Coach, Rachel-HS Coach, **BPRD Representative:** None, **and Membership:** Whitney, Jeremy, Jody, Megan, Dominic

Approval of June Meeting Minutes

- **Motion:** Germain Krueger, 2nd: Dave Spickler

Officer Reports:

Secretary

- Next meeting to be held on **Monday August 19, 2024 at 6:30pm**
- Location: **High Prairie Art Complex 1810 Schaffer St Bismarck, ND 58501**
- No Board Nominations to date for open seat with a term date of 12/31/24

Treasurer

July 2024 Treasurer's Report:

June Financials – After Income and expenses were calculated for the month of June 2024 & the fiscal year-end, we ended the month as follows: Total Income = \$58,223.59 Total Expenses = \$67,885.63, Net Deficit= \$9,662.04

June Income Recap:

- Fundraising Income - \$25,566
- General Income - \$2,069 (Membership fees, interest, pro-shop)
- Program income - \$30,589

June Expenses Recap:

- Fundraising Expenses - \$10,358
- General Expenses - \$0
- Program Expenses - \$27,664
- Operational Expenses - \$29,864 (building and administration expenses)



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Year-to-Date Net Charitable Gaming \$15,233

June is the first month in the new Fiscal Year.

Discussion on Budget items, fundraising, and programming

Approval of June Financials

- **Motion: Trisha Dietz, 2nd Dave Spickler**

Vice Chair

- No Report

Chair

- Team Coordinator recruitment efforts happening within the office. Discussion on using a recruiting service, ensuring that we are finding a right fit recruiter. If cost of recruiter is associated, will continue board discussion. Discussion on reviewing ad on USAG website.

Business/Program Reports:

July Board report 2024:

Office:

Our Xcel level lead Jill has parted ways with BGA. We wish her the best in her next adventure. We are actively recruiting for our Team Coordinator role. We have also posted a comp coach position for Xcel.

Fundraising/Business and Community:

We have not received the grant check from CVB yet, we are expecting it any day now. Based on the last one we received I am thinking it will be roughly \$1500.00.

We are excited to work with "Nothing Bundt Cakes" for a summer fundraiser that will start Monday the 15th. Delivery will be August 12th.

Pro Shop: We are continuing our consignment with Destira. We are exploring other options with GK.

Charitable Gaming: BGA is continuing with our charitable gaming effort with Buffalo Wild wings South. We hosted our first Poker Tournament this past weekend on the 12th and 13th, final number to come.

Community Outreach: We have been staying active in the community, with chamber and BNI events.

Safety Champion: Brenna continues to monitor Safety Champion information and will update staff and membership on any changes or best practices.

Competitive Program Report:

The USAG gymnasts enjoyed a well-deserved break for the 4th of July holiday and came back to practice ready to work. A preliminary meet schedule for the 2024-2025 season has been composed. Tentatively, the Xcel teams will have the opportunity to compete at 9 meets, the DP Compulsory levels will have the opportunity to compete at 9 meets, and the DP Optional levels will have the opportunity to compete at 10 meets with our Level 9+10 athletes have the possibility of competing at 11 meets with Westerns/Nationals. Our Julie Zieger meet will be held on December 14th and 15th. An in-season schedule has been proposed, we are working to make a few tweaks but are hopeful it will be out by the end of the week.

New team leos are in the process of being ordered, along with new warm-ups.



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With Jill leaving our Xcel team will be well taken care of with the help of Jayda and Alexis. Aleah and Rachel C. will continue to coach along with Ella, Kaya and Makayla.

Our optional level girls will continue to work with Jayda, with the help of current coaches while we continue to recruit for our team coordinator role and an optional level head coach.

High School:

High school is continuing to practice through the summer, working hard to achieve upgrades and preparing for a successful season.

Recreational Classes:

From the previously mentioned tentative schedule the list of classes that underway are:

- 3 Advanced Girls classes
- 1 Advanced Tumbling class
- 1 AP Girls class
- 3 Beginner Girls classes
- 5 Beginner Tumbling classes
- 1 Hotshot class
- 2 Intermediate Tumbling classes
- 4 Intermediate Girls classes
- 4 Parent-Tot classes
- 6 Rookie classes
- 8 Tumbling-Tot classes
- 5 individual skill clinics on Tuesdays
- A 6-week Back Handspring Clinic
- There are also 5 daycare classes this session.
- Our final camp from summer session part 1. Had a great turn out and we were able to have a martial arts instructor come a give an interactive presentation. It was a hit.
- The new Rec coaches are turning into great additions to the BGA staff family. There is still online training being done for all new and veteran coaches as well as some scheduled hands-on coach training.
- There will be an Open Gym being offered for an hour on select Thursdays this session.
- In the coming weeks we will begin prepping for our fall session with getting availability, revamping the lesson plans, and having “cleaning party” to get the gym ready.

Show Team:

Summer Session is going well! All the Showteam coaches are amazing for stepping up while I am away on clinical for school. The kids will have their first show this Saturday at Kids Day at BisMarket at 11:15am. They will have 2 more shows this summer, Riverwalk on July 17th at 6:00pm, and BisMarket again on August 10th. They may potentially have a Summer Fun performance/team party later in the season that the coaches and I are still coordinating. They have been working diligently on their routines and are excited to perform! From afar, I am getting preparations ready for the fall such as setting up tryout dates, coordinating our new mentoring program that will start in the fall, and setting up lesson plans for the fall. Coach Kat and I are also working on scheduling shows for the next session as well as trying to coordinate with an event coordinator from Medora Musical to potentially get our teams a performance there next summer.

Summer Session Roster:

- Mini/Gold: 9
- Black: 12



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Those planning or interested in returning in the Fall:

- Total: 34
- This is only a total number as kids may be moved to up or down teams after evaluations.

Committee Reports

- **Expansion Committee**
 - Update on the continued discussion of the multiuse project N of 57th near the new St. Mary's high school partnering with the Knutson team and Bismarck Hockey. No progressive updates at this time.
 - Possible site located near Legacy High School
 - Board continues to be open to look at options and discussions
- **Capital Campaign Committee**
 - Continued holding pattern until movement on the overall expansion discussion.

Old Business

- **Record Boards**
 - No report
- **PPM Updates – Tuition Discounts for Staff Members**
 - Proposed change to current PPM regarding tuition discount for staff members.

TUITION DISCOUNTS

Bismarck Gymnastics Academy provides tuition discounts to all team members immediately upon employment for the next available session.

BGA will grant the following tuition discount based on the following schedule:

Tuition Classification	Discount
Pre-School or Recreational Class	100% off class price for one child for all full-time team members.
Competitive Monthly Tuition	100% off monthly tuition price for one child for all full-time team members.
Part – Time Coaches - (This includes current gymnast that are employed by BGA as a Coach)	10% off monthly tuition price for those coaches who work a minimum of five (5) hours per week. 25% off monthly tuition price for those coaches who work a minimum of fifteen (15) hours per week. 35% off monthly tuition price for those coaches who work a minimum of twenty-five (25) hours per week.

Move to adopt Personal Policy Manual Staff Tuition Discount update as written above.

- **Motion: Dave Spickler, 2nd: Gina Sondeland, Unanimous vote of approval**



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New Business

• **PPM Updates – Spectator Policy**

- For gymnast safety, it was proposed that there be a spectator policy in place.
- Giving office staff a better opportunity to screen, communicate with, and remove visitors who pose any sort of risk.
- New Spectator Policy has been voted and approved on in the online setting to read, “In effort to ensure a safe, comfortable, and effective environment for program participants, Bismarck Gymnastics Academy does not allow unauthorized viewing of practices. Parents or family authorized individuals are welcome to view their gymnast's practice at any time. Unauthorized individuals require prior approval of the Executive Director to view practices.”

• **PPM Review Committee**

- ED has noted several items that could benefit from updating.
- Looking for assistance in reviewing, discussion on having PPM reviewed by an attorney, discussion that this is not opposed
- Germain volunteering to assist

• **Bylaws Review Committee**

- Germain volunteering to assist in review
- Board to also review

Member Presentations

• **Brittany Kennedy**

- Concern for competitive leadership and overall leadership of BGA. Proposal to purchase the organization with local ownership under an umbrella.
 - Discussion on the implications and work flow of ‘purchasing’ of a nonprofit
 - Board is being asked to consider. Though BGA is not looking to sell, we are always open to ensuring we are serving the community in the best capacity.

Adjourn

Executive Session